

Terms of Reference (ToR)
Provision of Water Trucking Services
World Vision Sudan (WVS)

Location: Port Sudan locality

Duration: 35 Days

Date: 12th January 2026

1. Background and Objective

World Vision Sudan (WVS) is implementing a WASH response in Port Sudan locality to support Internally Displaced Persons (IDPs). As part of this intervention, WVS plans to deliver safe drinking water through water trucking. The water will be used for drinking and other essential household needs.

2. Scope of Work

The selected service provider shall:

- Supply and deliver 75 M³ /Day of clean and safe drinking water to the IDP's sites in Port Sudan Locality, with the understanding that daily supplied water may be adjusted upwards or downwards depending on the demand of targeted populations, total **2,600** M3 of water to be tracked
- Ensure all operations comply with Sudanese national drinking water standards.
- Maintain a consistent daily schedule and ensure uninterrupted water was delivered.
- Comply with all technical and quality requirements outlined below.

3. Minimum Eligibility and Quality Assurance Requirements

a. Legal and Compliance:

- Must be a legally registered entity in Sudan (attach Certificate of Incorporation).
- Possess all necessary government permits related to water abstraction and trucking.

b. Water Source:

- Clearly specify the source of water in Port Sudan. Preference will be given to vendors using the Arbaat water source.
- Water must be sourced from a hydrant or point approved and regulated by the State Water Corporation.

c. Water Quality Standards:

- Water must meet Sudanese national standards for physical, biological, and chemical parameters.
- Provide water quality test reports at project initiation and subsequently on a weekly basis.
- Testing must be conducted by a certified national laboratory, with samples taken from the actual water source.

d. Chlorine Residual Testing (FRC):

- On arrival and before offloading, each water truck's Free Residual Chlorine (FRC) level must be tested by a designated of the community WASH committee.
- Acceptable FRC range: 0.2–0.5 mg/l.

4. Operational and Hygiene Requirements

Water vendors must adhere to the following standards throughout the contract period:

a. Water Tanker Requirements:

- Use tankers exclusively designated for drinking water.
- Old, rusted, or unfit vehicles are not allowed.
- Tankers must have:
 - Clean, sealed tanks with proper fitting covers.
 - Regular cleaning and disinfection logs.
 - Functioning pumps and clean hosepipes.

b. Personnel Hygiene:

- All staff handling water must maintain proper personal hygiene.
- Staff must hold valid health clearance certificates from the Ministry of Health (MoH).

c. Delivery and Acceptance:

- Water will be received daily by an authorized representative at the site.
- Water failing to meet the required standards will be rejected and will not be paid for.
- Vendors must ensure timely and consistent delivery to avoid supply gaps.

5. Evaluation Criteria

Bids will be evaluated based on:

- Compliance with technical specifications and quality requirements.
- Cost-effectiveness.
- Proven experience in similar assignments.
- Capacity to deliver at the specified volume and duration.
- Reputation and past performance with NGOs or humanitarian agencies.

6. Pricing and payment Schedule

6.1 Pricing:

#	Description	Sites	Unit (M ³ /day)	Unit Price (SDG)
1	Supply of quality drinking water according to Sudan National Quality standard	(Al-Iskan, Abubaker Alsiddig School, Althawra West School, Alshorog School, Abdullah Alobaid School, Korea School, Almahlia School, Haroon Eisa School)	75	

6.2 Payment: The payment for the supplier will be as the following:

- The Supplier must submit a payment request a minimum of three (3) days prior to the subsequent scheduled payment date.
- Every two weeks the supplier will be paid an installment based on the quantity of supplied water.
- Invoices shall be generated by the Supplier detailing the volume of water delivered within the specified billing period.
- Each invoice must be accompanied by a copy of the approved, signed, and stamped log sheet from the on-site water quality monitoring personnel.

7. Submission Requirements

Interested and qualified vendors must submit the following:

- Company registration documents.
- Valid government permits.
- Detailed quotation and financial offer.
- Water source details and treatment method.
- Previous experience in similar contracts.
- Water quality testing plan and certification.
- Health clearance certificates for water handling staff.